



An ISO 9001:2008 Certified school

Address for communication

Campus: 5/A, Chandaka I.E, Near Infocity, Bhubaneswar - 751 031.
 Cell: +91-9338169966, Tel: 91-674-2742216/17, 2741428/29
 0674 - 3249966 / 77

Issue No. 01: Ref. No.: 00



REGISTRATION FORM

(For office use only)

Application No. :	Registration No. :	Admission No. :
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(Please fill in BLOCK letters)

Name of the pupil

First Name															
Middle Name															
Last Name															

Date of Birth	Date	Month	Year
	<input type="text"/>	<input type="text"/>	<input type="text"/>

SPACE for
Student's
colour passport
size photograph

In words _____

Sex (Please put a ✓ mark) M F Blood Group _____

Religion _____ Nationality _____

Tick (✓) the class to which admission is sought

Play Group	Nursery	KG I	KG II	I	II	III	IV	V	VI	VII	VIII
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_____ Present Address _____

House No./Plot No: _____

Street: _____ Locality: _____

City: _____ State: _____ Country: _____

Contact Numbers: _____ Mobile: _____ Pin Code: _____
 (Landline)

_____ Permanent Address _____

House No./Plot No: _____

Street: _____ Locality: _____

City: _____ State: _____ Pin Code: _____

Contact Numbers: _____ Mobile: _____
 (Landline)

8. Previous academic record of the student.....

- a) Name and address of the last school attended _____
- b) Marks obtained in the last annual exam

	English	2nd Language	Mathematics	Science	Social Science
% Marks					

REGISTRATION FORM

Family Particulars	Father	Mother
Name	<u>Mr.</u>	<u>Mrs.</u>
Qualification	_____	_____
Occupation	_____	_____
Name of the Organisation	_____	_____
Designation	_____	_____
Office Address	_____	_____
Office Phone: Mobile	_____	_____
Landline	_____	_____
Residence Phone: Mobile	_____	_____
Landline	_____	_____
Preferred Contact No.	_____	_____
E-mail ID	_____	_____
Special abilities of the child	_____	

9. Whether belongs to SC/ST/OBC/OTHERS? Tick (v) on the appropriate

10. Details of Siblings (Real brother/sister)

Name _____	Class _____	School _____
Name _____	Class _____	School _____

11. In case of staff child, name of the parent working with SAI-i, Bhubaneswar

12. a) Whether want to avail school transport. Yes / No.
 b) Distance of School from child's home (in Kms)
 c) Whether want to avail creche facility Yes / No.

13. Payment Details (Demand Draft / Crossed Cheque / Cash) Check (v) the preferable mode of payment

Cash/DD/Cheque No.	Made on Date	Bank Name	Branch	Amount

14. Declaration by parents

- a) The registration made herein does in no way entitle my ward to be admitted to the school.
- b) It will be my responsibility to drop / collect the child from the respective bus stop.
- c) I/We have made careful note of various details regarding the payment of school fees. I/we have made satisfactory arrangements for remittance of school fees by the 10th of every month. I understand that an upward revision of 10-15% per annum is permissible in the school dues.
- d) I understand that rendering false or misleading information or incorrect information may disqualify the child.
- e) Having read carefully the rules, regulations and procedures laid down in the school prospectus and being desirous of having my ward educated in SIS Bhubaneswar. I hereby agree to abide by them and any changes thereafter in all respects. I understand that the decision of the Principal shall be final and binding.

Date _____ Signature (Father) _____ Signature (Mother) _____

Instruction to Parents:

The registration form should reach by the last date and time as notified. Filling up the entire form is mandatory. Incomplete form may not be considered at all.

Please submit the following with the form

- a) An attested photocopy of the birth certificate of the child
- b) Attested photocopy of the mark sheet of the previous school of the last annual exam attended
- c) Two recent colour passport sized photograph of the pupil duly pasted on the application form
- d) Attested photocopy of SC/ST/OBC certificate (If Any) should also be attached
- e) Transfer certificate in original of previous school.

For office use:

Registered on.....with Registration No.:.....

Admission Granted/Not Granted CLASS..... SECTION.....

HOUSE : Chandragupta (Red) Kanishka (Blue) Kharavela (Green) Ashoka (Yellow)

Principal

Admitted on..... with Admission No.:.....

dues paid vide Receipt No.:.....and.....on.....

Counsellor